



## Job Description

<b>Job title:</b>	Senior Play Worker (Maternity cover)
<b>Contract Type:</b>	12 months fixed term
<b>Start Date:</b>	May 2025
<b>Location:</b>	Coram's Fields, 93 Guilford Street, London, WC1N 1DN
<b>Salary:</b>	£28,025 Pro rata
<b>Annual Leave:</b>	26 days p/a Pro-Rata (plus bank holidays)
<b>Reporting to:</b>	Out of School Club and under 5's drop in Manager
<b>Hours:</b>	25 hours TT & 35 Holidays

### Role Summary

The Senior Play Worker role is an integral part of Coram's Fields Play Service team. Acting as the principal link between the OSC Manager and the core team of Play Workers, they are responsible for overseeing the implementation of agreed service plans for both term time and holiday scheme periods.

### Main Responsibilities:

1. To contribute to the effective running of Coram's Fields OSC and Holiday schemes by providing high quality, needs led support to young people aged 4-12 years
2. Support the manager in the creation of service programmes in collaboration with core team and to lead on specific areas as part of this
3. Be the lead practitioner on the floor and take responsibility for implementing agreed plans and ensure that high standards of practice are always maintained, including those relating to the supervision of young people
4. To promote the well-being of the young people attending the provision and ensure all needs are recognised, planned for and met
5. To promote an inclusive environment for all through the delivery of an engaging and accessible programme of activities that encourage social integration and the development of positive relationships amongst all young people
6. To work effectively as a key worker; providing support to Early Years Foundation Stage (EYFS) children and Children in Need (CIN)
7. Take the lead on SEND, inclusion and planning for children with additional needs.



8. To work independently and collectively to proactively address negative behaviour, creating positive short and long term solutions for those involved
9. To liaise with parents/guardians regarding their child's progress and to work with them to ensure that their personal, social, educational, and emotional needs are met
10. In collaboration with the OSC manager, to lead briefing meetings and to be responsible for the regular evaluation of the impact and success of the programmes, and to apply lessons learnt to future planning of services
11. To creatively involve young people in the planning and development of activities
12. To maintain up to date records of personal information for all young people accessing the programme, alongside the OSC Manager, holding joint responsibility for all aspects of the registration process
13. Administer medication where necessary (subject to appropriate training and support)
14. To ensure compliance with Coram's Fields' policies, OFSTED guidelines and legislation relating to work with young people.
15. To liaise with external agencies as appropriate
16. Take on the role of safeguarding officer, being responsible for dealing with safeguarding concerns raised by others, or as a result of their own concerns regarding a young person.
17. Deputise for the manager when on annual leave/sickness

### **Personal Development and Training**

1. To attend regular supervision and appraisal sessions.
2. To undertake training and development opportunities as agreed with the line manager
3. To undertake any task that may be requested from time to time, as may be consistent with the nature and scope of this post.

## Person Specification

	Essential	Desirable	Evidence
Qualifications	<p>GCSE English, Grade A-C</p> <p>An appropriate childcare, education or play work qualification at NVQ level 3 or above</p>	<p>Relevant and up to date safeguarding training</p>	<p>Application form</p>
Experience	<p>Minimum of 2 years' experience of working with young people, preferably in a play context</p> <p>Experience of facilitating a range of activities for young people</p> <p>Experience of planning and evaluating activities and events for y/p</p>	<p>Experience of providing one to one mentoring for y/p with additional support needs</p>	<p>Application form and interview</p>
Skills	<p>Strong leadership skills and the ability to support staff in implementing agreed service plans</p> <p>The ability to develop positive, respectful relationships with y/p</p> <p>The ability to identify and develop effective responses to a range of y/p's needs</p> <p>The ability to develop positive responses to challenging behaviour</p> <p>The skills to communicate</p>		<p>Application form and interview</p>

	<p>effectively both verbally and in written form</p> <p>The ability to build effective relationships with parents/guardians and fellow professionals</p> <p>Good observational skills and the experience to know when and how to intervene in children's play and social interactions.</p>		
<p>Knowledge and Attributes</p>	<p>A thorough understanding of the needs of y/p</p> <p>A thorough understanding of Child Protection procedures and the ability to translate this into excellent safeguarding practice</p> <p>Flexibility, initiative and the ability to work independently or as part of a team</p> <p>Knowledge and understanding of the EYFS</p>	<p>Knowledge of Ofsted standards</p>	<p>Application form and interview</p>