

# Coram's Fields Filming and Photography Terms and Conditions

## **1. Scope and Purpose**

- 1.1. The following Terms and Conditions apply to all filming and photography undertaken at Coram's Fields. These Terms and Conditions apply whether filming takes place in the park, playgrounds, sports pitches, halls, or other areas of the site.
- 1.2. By undertaking filming or photography at Coram's Fields, any individual or organisation responsible for taking photographs, recording video, or otherwise creating images or footage on site (the "Filmmaker") agrees to comply with the following conditions.
- 1.3. These Terms and Conditions shall take precedence over and supersede any conflicting terms unless expressly agreed in writing by Coram's Fields.

## **2. Photographs and filming for personal use**

- 2.1. Visitors may take photographs and videos for personal, non-commercial use, provided they take reasonable care not to capture identifiable images of other visitors (particularly children and young people) without appropriate consent.
- 2.2. Such personal use is undertaken at the Filmmaker's own risk and responsibility, and Coram's Fields accepts no liability for any loss, claim, misuse, or complaint arising from the taking, use, or publication of such images or recordings.
- 2.3. Coram's Fields reserves the right to require photography or filming to stop at any time where it considers this necessary for safeguarding, privacy, safety, or the enjoyment of the site by others.
- 2.4. Filming or photography for personal, non-commercial use may be shared privately. Any wider publication, including on social media or other public platforms, will be treated as public use and subject to the Terms set out below. Where such use is commercial in nature, the Filmmaker will also be liable for any applicable commercial charges.

## **3. Filming and photography for commercial use, public display, or publication**

- 3.1. All filming and photography for commercial or public use must be approved in advance by Coram's Fields. Permission is entirely at the discretion of Coram's

Fields and may be subject to such conditions as Coram's Fields considers appropriate.

For the avoidance of doubt, this includes:

- publication online or in print
- social media content
- promotional or marketing material
- advertising or brand content
- influencer content
- media or press use
- fundraising or publicity use
- any monetised use
- any live streaming

#### **4. Permission to film**

- 4.1. Where permission to film is granted, it applies only to the agreed areas, dates, and times.
- 4.2. Coram's Fields reserves the right to refuse, suspend, postpone, or terminate filming activities where reasonably required for operational, safeguarding, welfare, maintenance, weather, event, or site management reasons.
- 4.3. Coram's Fields reserves the right to stop filming or withdraw permission at any time if activities are unsafe, disruptive, or inconsistent with these Terms and Conditions.
- 4.4. Drones or any other aerial filming equipment must not be used on or over the site without prior written approval and evidence of all required licences, permissions, and insurance.
- 4.5. No filming, photography, publication, or associated material may imply that Coram's Fields endorses the Filmmaker, production, product, service, campaign, or message unless prior written consent has been given.
- 4.6. The name, logo, and other identifying marks of Coram's Fields must not be used without prior written permission, except where incidental background inclusion has been expressly approved.
- 4.7. Filming and photography must not be used for political campaigning, political advertising, or material that is inconsistent with the charitable purpose, values, or reputation of Coram's Fields.

## 5. Fees and charges

- 5.1. All filming and photography fees will be agreed in advance and confirmed in writing by Coram's Fields.
- 5.2. Unless otherwise agreed, all fees are payable **within 30 days of the date of invoice**.
- 5.3. Coram's Fields reserves the right to require full or partial payment in advance of any filming or photography taking place. Where payment is not received in accordance with these terms, Coram's Fields reserves the right to suspend or withdraw permission to film.
- 5.4. Any additional costs incurred as a result of changes to the agreed scope, timing, or requirements of the filming may be invoiced separately and will be payable in accordance with these terms.
- 5.5. Filming and photography fees are determined based on factors including, but not limited to, the location(s) used, crew size, duration, operational requirements, and the anticipated level of impact or disruption to the park, its users, and normal operations.
- 5.6. Permission is granted on the basis of the information provided at the time of booking. Where the actual crew size, equipment, activities, or operational impact exceed those agreed in advance, Coram's Fields reserves the right to charge additional fees to reflect the revised requirements and impact.
- 5.7. Where the actual requirements are lower than those originally agreed, the agreed fee will remain payable in full, reflecting the space, resources and operational arrangements reserved for the booking, unless otherwise agreed in writing by Coram's Fields.
- 5.8. All fees are exclusive of VAT. Coram's Fields is not VAT registered and no VAT is charged on fees.
- 5.9. Interest may be charged on overdue invoices at the statutory rate in accordance with the Late Payment of Commercial Debts (Interest) Act 1998.

## 6. Safeguarding and Privacy

- 6.1. Coram's Fields is a children's charity and safeguarding is a priority across the site. Filming **must not** include children or young people without prior written permission from Coram's Fields and appropriate parental or guardian consent.
- 6.2. Filming **must not** capture identifiable images of members of the public, particularly children, in the background without appropriate consent.

- 6.3. If requested by Coram's Fields staff, filming must cease immediately to protect the safety or privacy of visitors.
- 6.4. The Filmmaker undertakes to delete any images or footage where safeguarding or privacy concerns arise and Coram's Fields reasonably requests such deletion.

## **7. Consent and permissions**

- 7.1. The Filmmaker is responsible for obtaining all necessary permissions and consent forms from individuals appearing in filmed or photographed material. Even where permission to film is given, Coram's Fields accepts no responsibility for obtaining consent for individuals appearing in any production – this is the responsibility of the Filmmaker.
- 7.2. The Filmmaker must comply with all relevant data protection and privacy legislation.

## **8. Equipment and liability for damage to the site**

- 8.1. The Filmmaker is responsible for all equipment brought onto the site and must ensure it is used, positioned, and operated safely at all times so as not to create hazards for visitors or staff.
- 8.2. The Filmmaker must take all reasonable steps to protect the site, including buildings, pitches, grounds, and facilities, from damage during filming.
- 8.3. Heavy filming equipment must not be placed on sports pitches or other playing surfaces where it may cause damage. Equipment, structures, or vehicles must not be brought onto the site without prior approval and must comply with Coram's Fields' vehicle movement procedures.
- 8.4. The Filmmaker must not attach equipment or materials to buildings, fences, or other structures, nor make any permanent or semi-permanent alteration to the site.
- 8.5. The Filmmaker is responsible for any damage caused to the site, buildings, equipment, or grounds during filming. Any such damage must be reported immediately to Coram's Fields staff.
- 8.6. The Filmmaker shall be liable for the full cost of any repair, replacement, or reinstatement required as a result of damage caused by the Filmmaker, their crew, contractors, or equipment.
- 8.7. The Filmmaker is also responsible for any injury to persons or damage to neighbouring property directly arising from the filming activity and shall

indemnify Coram's Fields against any third-party claims arising from such injury or damage.

- 8.8. Coram's Fields reserves the right to carry out or arrange any necessary repairs and recover the associated costs from the Filmmaker.

## **9. Health and Safety**

- 9.1. The Filmmaker is responsible for ensuring all filming activities are conducted safely and in accordance with relevant health and safety legislation.
- 9.2. The Filmmaker is required to carry out a risk assessment to ensure that the activities being undertaken are safe for all those involved and for the surrounding general public. Depending on the nature of the filming, Coram's Fields may require a copy of this risk assessment as part of the approval process. Failure to provide an appropriate risk assessment when requested may result in filming being suspended immediately.
- 9.3. All crew members and participants must follow site safety instructions and directions from Coram's Fields staff.
- 9.4. Filmmakers must ensure people are appropriately protected from equipment and hazards – this includes (but is not limited to):
- cables and trip hazards must be suitably mitigated (e.g. covered by cable protectors)
  - no special effects smoke, pyrotechnics may take place without formal risk assessment and explicit permission
  - no actual or replica weapons may be used without a formal risk assessment
  - no amplified sound may be used without express approval
  - fire exits and evacuation routes must always be kept clear.

## **10. Site Safety and Emergencies**

- 10.1. The Filmmaker must comply with site safety procedures, including evacuation procedures.
- 10.2. In the event of an emergency, filming must stop immediately and all individuals must follow instructions from Coram's Fields staff.

## **11. Insurance**

- 11.1. The Filmmaker must hold appropriate public liability insurance and provide evidence of this on request. Failure to do so may result in permission to film being withdrawn and the Filmmaker being personally liable for any fines, fees, damages, or third-party action.

## **12. Limitation of liability**

- 12.1. Coram's Fields accepts no responsibility for any injury, loss, or damage incurred by the Filmmaker, participants, or crew during use of the site, except where such loss arises directly from the negligence of Coram's Fields.
- 12.2. Coram's Fields accepts no liability for any financial loss arising from the content created by the Filmmaker or the use, distribution, or publication of such content.
- 12.3. Coram's Fields shall not be responsible for any loss of or damage to equipment, materials, or property brought onto the site by the Filmmaker or their crew.
- 12.4. Coram's Fields shall not be liable for any loss, cancellation, or disruption caused by events outside its reasonable control, including but not limited to extreme weather, natural disasters, fire, flood, war, industrial action, pandemic, or government restrictions.
- 12.5. The Filmmaker shall indemnify and keep indemnified Coram's Fields, its trustees, employees, and agents against all claims, demands, actions, losses, damages, costs and expenses (including legal expenses) arising out of or in connection with:
- any filming or photography carried out by or on behalf of the Filmmaker at Coram's Fields;
  - any breach of these Terms and Conditions by the Filmmaker;
  - any act or omission of the Filmmaker, its employees, contractors, or agents;
  - any injury, loss, or damage suffered by any third party arising from the filming or photography activity.
- 12.6. This indemnity shall apply except to the extent that any such claim arises directly from the negligence of Coram's Fields.

## **13. Compliance with Other Terms**

- 13.1. Where filming takes place alongside hall hire, pitch hire, or event bookings, the relevant hire Terms and Conditions also apply.

## **14. Acceptance of Terms**

- 14.1. By booking a filming or photography session or using our spaces, the Filmmaker agrees to these Terms and Conditions in force at the time of booking.
- 14.2. Updated versions will be available on our website.

14.3. The Filmmaker and all people involved in the filming activity will be subject to Coram's Fields Conduct and Harassment Policies which are available on request.

## **15. Contact**

### **Booking enquiries:**

Valentina  
020 3384 2207

### **Site details:**

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